

NEWVILLE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MONTHLY MEETING
MARCH 16, 2022 AT 7:00PM
Hybrid Meeting In-Person and Zoom

The regular monthly meeting of the Newville Borough Economic Development Authority was held on Wednesday, March 16, 2022 at 7:00PM in the Newville Borough Office at 4 West Street, Newville, Pennsylvania. The meeting was called to order at 7:00PM by Chairman Andrea Greene. The invocation was offered by Mr. Kenneth Tuckey, followed by the Pledge of Allegiance. On roll call, the following members were present: Richard Gobin, Vincent Mellott, Kenneth Tuckey and Andrea Greene. Also present: Authority Solicitor Marcus A. McKnight, III, Project Manager Christopher Gulotta, Jack Ericksen, Newville Borough Council Liaison, Mary Kuna, Executive Director, Redevelopment Authority of Cumberland County, Jacob Bucher, Big Spring High School student intern.

Approval of the Minutes: A motion was made by Mr. Mellott, seconded by Mr. Gobin to approve the minutes of the February 16, 2022 regular monthly meeting. All were in favor. The motion was passed with four (4) affirmative and zero (0) negative votes.

Treasurer's Report: Mr. Tuckey acknowledged a capital development campaign donation made by the Big Spring Pharmacy, Richard and Ann Gobin in the amount of \$500. Additional contributions are due from F&M Trust, Orrstown Bank and UPMC Medical Center. UPMC recently requested an invoice for their contribution of \$2,500. A motion was made by Mrs. Greene, seconded by Mr. Gobin to accept the Treasurer's Report. All were in favor. The motion was passed with four (4) affirmative and zero (0) negative votes.

Approval of Bills: A motion was made by Mr. Tuckey, seconded by Mr. Mellot to approve the payment of the following bills: Irwin and McKnight, P.C. \$175.00, The Gulotta Group LLC \$990.00. All were in favor. The motion was passed with four (4) affirmative and zero (0) negative votes.

Mr. Tuckey presented a bill from the Carlisle Chamber for an ad in the new business directory. A motion was made by Mr. Gobin, seconded by Mr. Mellott to approve the payment of the invoice in the amount of \$395.00. All were in favor. The motion was passed with four (4) affirmative and zero (0) negative votes.

Project Manager: Mr. Gulotta reported the MOU for the sale of the Newville Municipal Building at 4 West Street has been tabled by Borough Council until after a Special Meeting set for March 22, 2022 to discuss and possibly finalize plans for a new municipal building. Mr. Gulotta has contacted Jeff Boudier and Dean Yaukey to offer the help and support of the Newville EDA following the recent fire at the Whiskers Brewery Inc. On February 24, 2022 a discussion was held with the staff of the Cumberland County Redevelopment Authority regarding the amendment of the recent CDBG grant award in the amount of \$77,655. The CCRA staff were open to amending the grant award to other CDBG eligible projects.

Mr. Gulotta outlined five potential projects for the use of the \$77,655 CDBG grant:

1. Acquire and demolish 7-9 South High for the 4 Corners Project.
2. Acquire and develop 26 West Main Street for off-street public parking.
3. Acquire the vacant lot at 81 South High Street for off-street public parking.
4. Expand parking at the CVRTC Trailhead on McFarland Street.
5. Pave existing CVTRC Trailhead parking area, construct a pad with water and electric utilities to serve as a potential bike rental shop and maintenance building for the CVRTC,

It was also noted that the state has opened a new round of competitive applications for Local Share Grants. The new funding round closed on March 15, 2022. The Authority Board agreed it would be wise to generate cost estimates for future state grants in the event that new funding opportunities may arise.

A motion was made by Mr. Gobin, seconded by Mr. Mellott to request the Authority Engineer, Mr. Tim Cormany of Martin & Martin Inc. to develop detailed cost estimates for the following projects:

1. CVRTC Trailhead Improvements to include expansion of the existing parking area, resurfacing and marking of the parking area along with the construction of a concrete pad with water and electric service for a potential seasonal bike rental shop.
 2. Acquisition of 26 West Main Street for an off-street parallel parking area.
- All projects shall include provision for Federal Prevailing Wage Rates.

The motion was passed with four (4) affirmative and zero (0) negative votes.

Mr Gulotta indicated that he will contact CAEDC to determine if the tourism grant program is once again available as the program may be a source of funding for the seasonal bike shop.

It was also discussed that the borough may be able to offer an additional \$5,000 in ARPA funds for the seasonal bike shop project.

Legal Matters: Solicitor McKnight advised that since the expansion of the Authority Board from five to seven members has been contemplated, the by-laws allow for the expansion of the board by adopting a Resolution. A motion was made by Mr. Mellott, seconded by Mr. Gobin to authorize the Solicitor to prepare a Resolution to authorize the expansion of the Authority Board, in the event that it is needed. All were in favor. The motion was passed with four (4) affirmative and zero (0) negative votes.

Borough Manager: It was reported the borough is currently accepting bids for the renewal of insurance coverage set to expire on June 1, 2022. This includes Errors and Omissions Insurance Coverage for the EDA board of directors. Newell Brands is in the process of opening a new distribution center at 3419 Ritner Highway. The new facility is expected to create at least 125 new jobs. Newell Brands includes Rubber Maid and over 35 other product brands.

Prospect Hosting Committee: Mr. Ericksen reported that Jacob Bucher, a senior at the Big Spring High School has been assigned to work with the Newville EDA. The members welcomed Jacob. Mr. Ericksen commented on the importance of finalizing the over-sized presentation checks for the April 4, 2022 annual event at the Newville VFW.

Trail Event Committee: Mrs. Greene reported that the CVRTC Spring Event has been moved to Saturday, May 21, 2022.

Old Business:

-New Member Recruitment: Mrs. Greene reported that an email was sent to the members of the EDA Advisory Board to determine if any of the members had an interest in filling the vacancy on the Authority Board created by the resignation of Mr. Saylor. To date, there has been no response. Mr. Ericksen was asked to contact the members of the Prospect Hosting Committee to determine if there was any interest. In the event that a new member may not be recruited internally, the next step will be to publicly advertise for a new member.

If was suggested that Jeffrey Boudier, a long-time Newville business owner and the owner of several commercial properties should be considered to fill the vacancy.

Adjournment: With no further business to come before the board, the meeting was adjourned at 8:10PM.

The next meeting of the Newville Borough Economic Development Authority will be held on Wednesday, April 20, 2022 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania.

Minutes recorded by:

Fred A. Potzer, Borough Manager