

**NEWVILLE BOROUGH ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MONTHLY MEETING MINUTES
WEDNESDAY, JANUARY 19, 2022
IN PERSON AND VIA ZOOM**

The regular monthly meeting of the Newville Borough Economic Development Authority was held on Wednesday, January 19, 2022, at 7:00 P.M. in the Newville Borough Office at 4 West Street, Newville, Pennsylvania. The meeting was called to order at 7:10 P.M. by Chairman Andrea Greene. The Pledge of Allegiance was led by Andrea Greene and the invocation offered by Kenneth Tuckey. On roll call, the following members were present in person: Andrea Greene; Vince Mellott; Richard Gobin; Kenneth Tuckey; and Joey Diehl, Borough Councilwoman. Present via ZOOM was Project Manager Christopher Gulotta. Also present: Solicitor Marcus A. McKnight, III, Esquire, and Borough Council Liaison Jack Ericksen. Visitors included Mary Kuna, Executive Director of the Cumberland County Redevelopment Authority, Michelle Crowley, Executive Director of the Carlisle Area Chamber of Commerce and Jamie Keener, Executive Director of CAEDC.

Minutes: The minutes of the December 2021 meeting of the Newville Borough Economic Development Authority were not approved since none were apparently taken in December.

Treasurer's Report: Mr. Tuckey presented the Treasurer's Report for the month of December to the members. A motion was made by Richard Gobin, seconded by Vince Mellott, to approve the Treasurer's Report for the month of December. All were in favor. Motion was passed with four (4) affirmative and zero (0) negative votes.

Mr. Tuckey presented two (2) bills for payment as follows: The Gulotta Group, LLC in the amount of \$540.90 and Irwin & McKnight, P.C. in the amount of \$100.00. A motion was made by Richard Gobin, seconded by Vince Mellott to approve the bills as presented by the Treasurer. All were in favor. Motion was passed with four (4) affirmative and zero (0) negative votes.

Staff and Board Reports:

Jack Ericksen presented his report.

Whiskers Brewing is set to open in February.

Small Business: Tool & Dye proposal:

Jack advised that we should continue our search for a satisfactory location within the Borough of Newville.

Chris Gulotta: MOU – Framework for \$1.00 for an Agreement of Sale is assignable for the appraised value. We reviewed the Memorandum of Understanding.

Project Manager's Report:

Chris Gulotta explained the purpose of the MOU and further discussion of the MOU was tabled until the February 2022 meeting.

Legal Matters:

Jeffrey L. Boudier applied for a Façade Grant.
Split between Owner and Tenant.
19 South High Street

Andrea Greene, Chairman, reported three (3) major Community Fundraising Events. We have 5 or 6 volunteers per specific event.

New Business:

Election of Officers: Andrea Greene was nominated for Chairman by Ken Tuckey, seconded by Richard Gobin.

Vince Mellott was nominated for Vice Chairman by Ken Tuckey, seconded by Richard Gobin.

Ken Tuckey was nominated for Treasurer by Vince Mellott, seconded by Richard Gobin.

Richard Gobin was nominated for Secretary by Ken Tuckey, seconded by Vince Mellott.

All officers were elected by unanimous vote.

Chris Gulotta - March 31, 2022 is the effective date of his resignation. He is still willing to assist with special projects for the Borough of Newville and the Newville EDA.

Jeff Boudier – Owner
Façade Grant – 4 windows
Borough funded \$2,580.58

EDA Audit: Ken Tuckey discussed the need for an audit of the EDA Finances in 2021 since the year is the initial year including its incorporation.

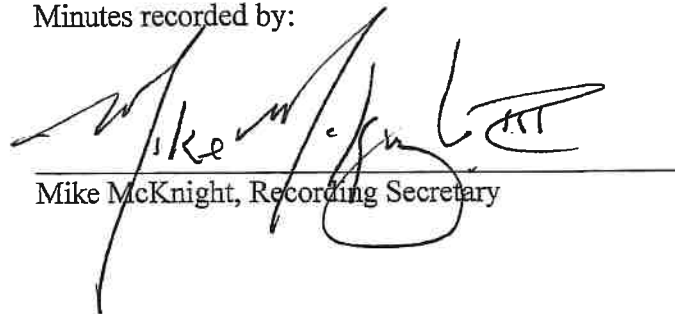
It was suggested that the Solicitor could sign the form 990 for the EDA since its finances were limited or that an accounting firm could be appointed to perform the audit.

The Board moved on a motion by Richard Gobin, seconded by Vince Mellott, to proceed with the Solicitor signing the 990 with the assistance of the Treasurer or using an accountant for the audit at a reasonable fee.

The Treasurer sought the authority to move the EDA financial accounts to a more convenient bank. Ken was authorized to move the financial accounts on a motion by Richard Gobin and seconded by Andrea Greene.

Adjournment: With no further business to come before the Authority Board, the meeting was adjourned at 8:20 p.m. on a motion, seconded and passed unanimously.

Minutes recorded by:

A handwritten signature in black ink, appearing to read "Mike McKnight", is written over a horizontal line. The signature is stylized and includes a large loop at the end.

Mike McKnight, Recording Secretary