

**NEWVILLE BOROUGH COUNCIL  
REGULAR MONTHLY MEETING  
MAY 24, 2022 AT 7:00PM**

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A Special Meeting of the Newville Borough Council was held on Tuesday, May 24, 2022 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by Council President Scott Penner. On roll call, the following members were present: Robert Darius, Joey Diehl, Jack Ericksen, Pastor Joseph Kindon, Edward Sinkovitz and Scott Penner. Also present was Matthew McKnight, Assistant Solicitor. Visitors: William Foley, Joseph Hague, P.E. and Natalie Blaney. The invocation was offered by Mr. McKnight, followed by the Pledge of Allegiance.

**Municipal Building Project:** Alan Galbraith called earlier in the day to say he would not be in attendance. Mr. Gobin has made the color selections for the exterior of the new building and he has ordered the new building from Butler Buildings Inc. of Annville, Pennsylvania. The members expressed their displeasure for being excluded from the selection process of the new building or the exterior colors. A revised site plan was presented by Joseph Hague, P.E. for the new building. Mr. Hague appeared before the council seeking approval of the revised land development plan. The borough manager stated such an approval would not be consistent with the PA Municipalities Planning Code and the Newville Borough Subdivision Ordinance. The Newville SALDO requires a land development plan to be reviewed by the Cumberland County Planning Commission, the Cumberland County Conservation District, the Newville Planning Commission, Newville Zoning Officer and the Newville Borough Council. All are required to review and offer comments regarding the land development plan. Solicitor McKnight concurred and suggested he start the process correctly. Council requested several revisions to the plan after review:

1. Eliminate the lower access drive as a PennDOT driveway permit for this feature does not exist in the name of Newville Borough. Council does not want to accept liability for a driveway at this location.
2. Extend a sidewalk from the existing South High Street sidewalk to the main front entrance.
3. Adjust the location of the pavilion and concrete pad to extend the sidewalk on the east side of the municipal building to the new pavilion to facilitate handicapped compliance.
4. Eliminate the gravel parking area for fishing. Instead, use the existing paved parking area. There are maintenance concerns for the gravel area.
5. Add a small concrete pad on the west side of the building to accommodate a municipal building sign and a digital display board.

Borough Council authorized the Manager and Solicitor to meet with Richard Gobin and Alan Galbraith to meet on Friday, May 27, 2022 at 11:00AM to address these concerns and to request that the elected officials of Newville Borough have more input into the selection and the design of the new municipal building.

**General Insurance Renewal 2021-2022:** The bid tabulation was reviewed. It was announced that the renewal option of Brown and Brown of the Lehigh Valley will result in a \$2,700 savings. A motion was made by Mr. Ericksen, seconded by Mr. Sinkovitz to authorize the acceptance of the bid provided by Brown and Brown of the Lehigh Valley, Inc, 3001 Emrick Blvd., Bethlehem, PA 17241 in the amount of \$98,838. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes. The coverage will renew on June 1, 2022.

**Health Care Renewal:** The members reviewed the bid tabulation. Remaining with the existing health care plan will cost an additional \$18,768 per year. Other plan options will result in a savings. After discussion, council agreed to accept the Highmark Blue Shield Premier Balance PPO 500A plan at a cost of \$18,397.00 provided by Benefit Connections, 43 Eastgate Drive, Carlisle, 17015. This will be subject to the Benefit Connections providing a list of non-participating physicians which the Manager will provide to all full-time employees. A motion was made by Mr. Sinkovitz, seconded by Mrs. Diehl to accept the Highmark Plan if the employees are satisfied with the physicians participating in the plan. All were in favor. The motion was passed with six (6) affirmative and zero (0) negative votes.

**Assistance to the VFW:** It was reported that the VFW is having difficulty in mowing the grass at the post due to manpower. Council noted the VFW Post has always been supportive of Newville Borough and has been gracious in offering their building and parking whenever needed. A motion was made by Mrs. Diehl, seconded by Pastor Kindon to provide mowing services by Kevin Yost at a cost of \$350 per month, through August, in exchange for parking during events at the adjacent Newville Community Park. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

**North Corporation Street Project:** New Enterprise Stone and Limestone Company Inc. has submitted change order #2 in the amount of \$850 for additional costs associated with the rise in fuel and oil prices. A motion was made by Mr. Sinkovitz, seconded by Mr. Darius to approve the change order request. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

**New Code Enforcement Officer:** President Penner noted that one applicant was interviewed at 6:30PM prior to the meeting for the position of code enforcement officer. A motion was made by Mrs. Diehl seconded by Mr. Sinkovitz to approve the appointment of Newville resident William Foley as part time code enforcement officer at the hourly rate of \$18.50 for up to 25 hours per week. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

**Abandoned and Junk Vehicle Registrations:** A motion was made by Mrs. Diehl, seconded by Mr. Darius to send a letter to Mayor Croutch requesting the police department's assistance in providing vehicle registration information to the code enforcement officer as needed to determine the owners of junk or abandoned vehicles. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

**Old or New Business:** There were no items of old or new business.

**Citizen comments:** Natalie Blaney of Springfield Avenue noted she is new to the borough and enjoys living here. As an artist she enjoys the scenic beauty of Newville and the Big Spring. She urged council members to become more involved in the affairs of the Big Spring School Board. She stated citizen groups have formed to attend the monthly school board meetings. The members explained it is not the policy of Newville Borough Council to extend into the business or political affairs of the Big Spring School Board or any other local municipality. She urged the council to donate more money to the John Graham Library. Her discussion then extended to extraneous matters not within the jurisdiction of borough council. The President requested that she limit her remarks to matters related to the borough of Newville or borough government.

President Penner announced the Friendship Hose Company will host a meeting on June 13, 2022 at 6:00pm at the fire station to discuss EMS and fire company staffing issues. The Council President and Manager will attend.

**Adjournment:** With no further business to come before the Newville Borough Council the meeting was adjourned at 8:30pm on a motion of Mrs, Diehl, seconded by Mr. Sinkovitz. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

The next meeting of the Newville Borough Council will be held on Tuesday, May 31, 2022 at 6:00PM in the Newville Borough Office.

Minutes recorded by:

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Fred A. Potzer, Borough Manager