

**NEWVILLE BOROUGH ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MONTHLY MEETING
MAY 18, 2022 AT 7:00PM**

The regular monthly meeting of the Newville Borough Economic Development Authority was held on Wednesday, May 18, 2022 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by Vice Chairman Vincent Mellott. The invocation was offered by Mr. Kenneth Tuckey, followed by the Pledge of Allegiance. On roll call, the following members were present: Richard Gobin, Vincent Mellott and Kenneth Tuckey. Chairman Andrea Greene was excused. Also present: Solicitor Marcus A. McKnight, III, Esquire, Council Liaison Jack Ericksen, Jacob Beecher, Big Spring High School Intern, Matt Shively, Manager, F&M Trust, and Ann Gobin.

Minutes: The minutes of the April 20, 2022 regular monthly meeting were approved on a motion of Mr. Tuckey, seconded by Mr. Mellott. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes.

Treasurer's Report: A motion was made by Mr. Gobin, seconded by Mr. Mellott to approve the acceptance of the Treasurer's Report as of April 30, 2022 and the payment of the following invoices: Irwin & McKnight, P.C., \$115.00, Saylor's Market \$129.00. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes.

Board and Staff Reports:

-Project Manager: No report.

-Legal Matters: No report.

-Borough Manager: Tim Cormany of Martin & Martin Inc. has conducted a field view to prepare a design plan and specifications for the paving and expansion of the Newville Trailhead Parking lot at 23 McFarland Street. He will prepare a short project narrative, revised site plan and a new cost estimate for the project. This information must be submitted to the Cumberland County Redevelopment Authority in the form of a request for a project amendment. Once the amendment has been approved by the county, a new sub-recipient grant agreement will be prepared and the \$77,000 grant may be used to improve the parking area.

The Cumberland County Commissioners are accepting applications through June 17, 2022 for funding through the ARPA Program. The county must allocate approximately \$42 million dollars. Non-profits are eligible to apply. It was suggested that the Authority should consider a \$30,000 application to help fund the start-up costs for a John Graham Library community bookstore. The grant funds may be used to pay 36 months of rent and utilities, building improvements, signs and office equipment. The library has amassed hundreds of books from community donations during the Covid-19 pandemic. The donated books may be converted into cash to help the library which has seen numerous fund-raising ventures curtailed due to the virus. It would enable the Friends of the John Graham Library to put gently used books into the hands of local readers. The grant program would require a 30% match or \$9,000 based on a \$30,000 grant request. The match may come from the funding that the borough has appropriated in the general fund budget to support the EDA, or \$12,000. A motion was made by Mr. Tuckey, seconded by Mr. Gobin to have a draft application ready for the Authority board to review on June 15, 2022. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes. If the application is acceptable to the authority board on June 15, 2022, it will then be filed on June 16, 2022. The goal of the grant will be to create a new local business which

will advocate literacy and will help to support a fellow non-profit organization, the John Graham Library. Mr. Ericksen offered to share the idea with Lorie Howland, Chairman of the Friends of the John Graham Library Committee.

-Prospect Hosting Committee: Mr. Ericksen shared with the members a small business promotional template that is now appearing on social media platforms including the Newville Borough Facebook page. The concept is part of a new medial strategy developed by interns Ann Fisher-Henson and Jacob Beecher. The first local business to be featured is Bender's Auto Parts and Hardware. Other local businesses will follow each month. In addition to the promotion of the local businesses, Michele Crowley of the Carlisle Chamber has been working on a new local business survey, with help from the PA Downtown Center. Mr. Ericksen informed the members that the Newville Borough Council has approved a Resolution to expand the Newville EDA from five (5) to seven (7) members. He suggested new board members may be found within the ranks of the Prospect Hosting Committee. Mr. Ericksen closed his remarks by noting the success of the student intern program. He added that new interns may be coming on board in the near future.

Old Business: Vice Chairman Mellott shared news of the first annual Water Wheel 5k event planned for Saturday, May 21, 2022. Members of the EDA will join with the CVRTC at the trail at 8:00AM to coordinate the set-up and will staff the Newville EDA information booth. Following the 5k event a raffle style door prize give-away will take place, due in large measure to the generosity of local business owners. The Newville Borough Council denied the EDA's request for a waiver of the open container ordinance. This had been requested with the hope that Hat Creek Winery and the Whisker's Brewery could attend as vendors. There will be several food trucks including members of Boy Scout Troop 174 who will sell hot sausages and hot dogs. Other groups attending will include the Big Spring Senior Center, John Graham Library and the Hamilton-Myers VFW Post, 6070. Flyers for the event have been distributed throughout the community and there has been wide publicity on social media.

New Business: The Newville Borough Council has appointed Jeffrey Boudier to fill the un-expired term of Curt Saylor which shall continue through December 31, 2025. There were no items of new business.

Adjournment: With no further business to come before Newville Borough Economic Development Authority, the meeting was adjourned at 7:45PM. The next meeting of the Newville Borough Economic Development Authority will be held on Wednesday, June 15, 2022 at 7:00PM in the Newville Borough Office.

Minutes recorded by:

Fred A. Potzer, Borough Manager