

**NEWVILLE BOROUGH WATER AND SEWER AUTHORITY  
REGULAR MONTHLY MEETING  
JUNE 20, 2022 AT 7:00PM**

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The regular monthly meeting of the Newville Borough Water and Sewer Authority was held on Monday, June 20, 2022 at 7:00PM in the Operations Office of the Newville Wastewater Treatment Plant at 99 Cove Avenue, Newville, Pennsylvania. The meeting was called to order at 7:00PM by Chairman Roger Hoover. On roll call, the following members were present: Michael Croutch, Clarence Fry and Roger Hoover. William Barnhart and John Epley were excused due to vacations. Also present: Authority Solicitor Zachary M. Rice, Esquire, Salzman Hughes, P.C., Authority Engineer William F. Hill, P.E., William F. Hill & Associates, Timothy L. Zeigler, Chief Plants Operator.

**Citizen Comments:** There were no citizen comments.

**Minutes:** The minutes of the May 16, 2022 regular monthly meeting were approved on a motion of Mr. Fry, seconded by Mr. Croutch. ***Roll Call:*** *Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.*

**Reports:**

**-Borough Manager:** The Aged Accounts Receivable report for June 20, 2022: water accounts total \$7,200.14, sewer accounts total \$5,049.64. Customer shut-off notices will be served on June 21, 2022. An Executive Session for personnel matters will be held at the close of the meeting. The report of the Borough Manager was accepted as presented.

**-Chief Plants Operator:** Mr. Zeigler reported a serious leak has occurred in the Green Ridge Water System. Leak detection has been performed to no avail. Blue Mountain Excavating will be working with the GRV staff to isolate the leak and make a repair. Control Systems 21 has installed a new turbidimeter, two new flow meters and the chlorine sensor at the Cool Spring WTP.

The PA DEP training exercise at the Penn Township water tank went well. Assistant Plants Operator Lisa Berrell was with the PA DEP team throughout the exercise. Mr. Zeigler showed the Authority Board a badly deteriorated copper service line that was removed from a WPTWP MA sewer pump station on Centerville Road. Mr. Fry suggested amending the NWSA water specifications to include CTS pipe, type K. Mr. Zeigler agreed this pipe is superior over copper for customer service lines. The report of Mr. Zeigler was accepted as presented.

**Water and Sewer Field Operations:** The report of Mrs. Berrell was accepted as presented.

**Old Business:** Solicitor Rice outlined recent discussions and telephonic meetings held with PennDOT officials and their consultants regarding the Interstate 81 Rest Area Project. Plans prepared by the Larsen Group call for directional boring of water and sewer lines at a depth of thirty to forty feet. The Authority Engineer has expressed concern that boring at these extreme depths may make it impossible to quickly detect or repair a water or sewer leak. PennDOT was quick to point out that the laterals will be owned by the state. The state will not permit private connection to the lines. Mr. Hill suggested other alternatives to PennDOT such as an onsite

wastewater treatment plant and a private well. The PennDOT officials refused these alternatives (see PennDOT letter of June 15, 2022 by Terrance J. Pearsall, Jr. attached to the minutes). PennDOT continues to insist that connection to public water and sewer systems remains the only viable alternative. Although not in attendance, Vice Chairman Barnhart has directed comments and observations through the Chairman. His primary concern is that the failure to detect and repair a water leak could severely impact the public water service, possibly to the extent that service to customers may be jeopardized. He suggested the strongest legal terms be included in the proposed agreement that would provide NWSA with the right and authority to terminate water service to the PennDOT rest areas in the event of an emergency. The Manager asked if the Authority was obligated to provide water and sewer capacity based upon the Authority Engineer's review of the plans and his concerns. Solicitor Rice advised he knew of no such obligation. Discussion then focused on land use. Solicitor Rice questioned if the Penn Township Board of Supervisors have been adequately informed of this project. The Manager stated PennDOT did file a PA DEP form letter with the township to advise of potential land development. It is not known if the Supervisors or the Township Engineer have viewed plans. A motion was then made by Mr. Croutch, seconded by Mr. Fry to authorize Solicitor Rice to draft a letter to Penn Township Solicitor Marcus McKnight, with a copy to Township Engineer Paul Wilson, in order to advise the township of PennDOT's plans to construct the water and sewer laterals and to connect the same to water and sewer facilities owned by NWSA located in Penn Township. **Roll Call:** *Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.* The Authority Board further authorized Solicitor McKnight to finalize the Water and Sewer Capacity Agreement requested by PennDOT and to include language in the agreement that the NWSA in its sole discretion shall have the right to immediately terminate water service to the PennDOT facilities in the event of a water leak, and that no water and sewer capacity may be allocated to PennDOT until such time that an agreement has been finalized and the appropriate water and sewer tapping fees and capital contributions have been received by the Authority. The Agreement shall also stipulate that the private water and sewer laterals owned by PennDOT shall be constructed and maintained by PennDOT and the NWSA shall assume no liability or financial responsibility for these privately owned and maintain water and sewer service laterals.

**New Business:** A motion was made by Mr. Fry, seconded by Mr. Croutch to authorize that a letter of explanation and a service application should be sent to Lee Richwine, owner of 23 North Corporation Street to advise that since the water and sewer account for this property has been inactive for over two (2) years, the regulations of the authority require the payment of a water tapping fee in the amount of \$4,779.08 and a sewer tapping fee of \$1,779.40 must be paid in order to continue service to this property. **Roll Call:** *Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.*

An application for water and sewer service for one new water and sewer service for a property owned by Jerry Ann and George Spangler on North Corporation Street. The billing clerk has advised that although there is an existing water and sewer service to this property, the account has been made inactive since the previous owner passed away and the home at this location was demolished. The application should require the payment of two water connections at \$4,779.08 each and two sewer connections at \$1,779.40 each. The Authority Board made this determination consistent with Section 9 of the NWSA water regulations. A motion was made by Mr. Croutch, seconded by Mr. Fry to approve the application of Jerry Ann and George Spangler

for two new water and sewer connections consistent with the provisions of the NWSA water regulations. **Roll Call:** Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

Solicitor Rice reviewed two revised water and sewer rate district maps and reviewed with the Authority Board proposed Resolution 2022-01 regarding a water and sewer rate increase. He indicated that if the Resolution shall be adopted, it will be necessary to amend the existing NWSA water and sewer regulations in order to be consistent with Resolution 2022-01. A motion was made by Mr. Fry, seconded by Mr. Croutch to approve the adoption of Resolution 2022-01. "A Resolution of the Newville Borough Water and Sewer Authority amending rate districts and water and sewer rates for all rate districts." **Roll Call:** Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

A motion was made by Mr. Croutch, seconded by Mr. Fry to accept the proposal of Slate Ridge Masonry, 231 Ridge Road, Shippensburg, Pennsylvania, 17257 in the amount of \$9,200 to replace a retaining wall and steps at the Laughlin Mill, along the Laughlin Mill Road in West Pennsboro Township. **Roll Call:** Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

The Manager informed the Authority Board that the antenna which links the Green Ridge Village Water Tower to the Cool Spring Water Treatment Plant has failed and must be replaced in order to monitor tank elevations. Authorization was granted to Mr. Zeigler by the manager to replace the antenna and the coaxial cable as the antenna failure has created an emergency operational condition. A motion was made by Mr. Fry, seconded by Mr. Croutch to ratify the approval of the antenna replacement at a cost of \$3,071.16 by Control Systems 21, Inc. **Roll Call:** Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

**Legal Matters:** Solicitor Rice had nothing further to report.

**Engineering Matter:** Mr. Hill reviewed the revised water and sewer rate district maps. Mr. Hill commented that the Authority regulations when next amended should include provision that all commercial, industrial and institutional meters must be provided at the expense of the owner. The Authority should not be responsible to provide and maintain the larger service meters. Mr. Hill will investigate the possibility of revising the capital charges study for water and sewer. Mr. Hill will amend the water system specifications to include C-900 pipe.

**Customer Account Matters:** None.

**Correspondence:** None.

**Finances:** A motion was made by Mr. Fry, seconded by Mr. Croutch to approve the payment of water fund bills totaling \$17,154.72. **Roll Call:** Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

A motion was made by Mr. Croutch, seconded by Mr. Fry to approve the payment of sewer fund bills totaling \$12,760.90. **Roll Call:** Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

A motion was made by Mr. Fry, seconded by Mr. Croutch to approve the payment of escrow fund bills totaling \$12,435.01. **Roll Call:** *Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.*

**Executive Session:** Chairman Hoover announced that an Executive Session will be held for personal matters. There will be no vote taken following the Executive Session. Any decisions to be made will be tabled until all of the members are present. The Authority Board adjourned to Executive Session at 8:33PM and returned to regular session at 8:59PM. No votes were taken while in Executive Session and no decision were made.

**Adjournment:** With no further business to come before the Authority Board the meeting was adjourned at 8:59PM on a motion of Mr. Fry, seconded by Mr. Croutch. **Roll Call:** *Mr. Croutch, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.*

The next meeting of the Newville Borough Water and Sewer Authority will be held on Monday, July 18, 2022 at 10:00AM in the Operations Office of the Newville WWTP at 99 Cove Avenue, Newville, Pennsylvania.

Minutes recorded by:

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Fred A. Potzer, Borough Manager